



## **Guidelines for Arts & Crafts at the Hitching Lot Farmers' Market**

The following guidelines are set forth to determine whether a proposed craft is eligible to be sold at the Hitching Lot Farmers' Market. All crafts must be juried by the Crafts Committee before being sold at the market. The decision of the Crafts Committee is final. The Crafts Committee is composed of volunteers and not the personnel at Main Street Columbus. The committee members' identities will not be disclosed to the public, including applicants.

The number of annual craft market vendors is limited to 9 of the 32 covered stall spaces. Temporary craft vendors will be accommodated on a first-come, first-serve basis, but must have their crafts juried before being sold. To have your arts and crafts juried, please call 662-328-6305 or email [info@columbusmainstreet.com](mailto:info@columbusmainstreet.com).

If 50% or more of your booth contains arts and crafts, then you are considered an arts and crafts vendor.

**Annual vendor fees - \$100 for the season**  
**Daily vendor fees - \$5 per day**

Crafts may be submitted for jurying to the Main Street Columbus office located at 107 5th Street North. Physical samples are preferred. Crafters will specify whether they wish to sell as an annual vendor or, if not, what dates they wish to sell. If photographs are submitted, the committee may request that a physical sample be submitted. Crafters are encouraged to include information about the source of their local materials and/or the history of their craft when submitting their proposed craft.

The Main Street Columbus personnel will assign a number to the craft submission for judging purposes. The Craft Committee will not know the name of the potential craft vendor at the time the craft is juried.

Applicants will be notified of acceptance within 2 weeks of submission. They should then pick up the material submitted. Once approved, the vendor will receive a Craft Badge for the market

season or designated dates that is to be presented to the Market Manager prior to set up at the market.

Craft vendors who add a new category of crafts to their booths after jurying must have the new craft juried.

All crafts will be photographed at jurying to insure that what is sold at the Market has been juried.

The Advisory Board will periodically inspect the craft booths at the market to insure that these guidelines are being followed.

Arts and Crafts vendors will be required to pay sales tax. The Market Manager will bring an envelope with paperwork that you will need to complete. The paperwork and payment will be collected at the end of the sales day. Sales tax may be payed with cash or check. Checks must be made out to the City of Columbus.

### **Criteria for Judging**

1. All crafts must be hand crafted by the vendor or a member of the vendor's farm or craft unit. Vendors may not sell crafts made by others.
2. To be considered "hand crafted", the item must show evidence of manual skills obtainable only through a significant period of experience and dedication, and must have an original design. Examples of unacceptable items are: tracings, paint by number, wood carvings using duplicating machines, and items made from kits.
3. Because space for crafters is limited, the committee will strive to approve a variety of high-quality crafts of different types. Acceptance of craft applicants will be based on category of craft, materials used, general quality and workmanship.
4. Crafts must be made within a 80 mile radius of Columbus, Mississippi. Any craft not made within the 80 mile radius, will not be accepted.

Please see the Hitching Lot Farmers' Market Rules and Guidelines for further information.

If you have any questions, please direct them to Chelsea Best, Market Coordinator,  
662-328-6305 or email [info@columbusmainstreet.com](mailto:info@columbusmainstreet.com).